

LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING
JUNE 6, 2019
MINUTES

The Logan-Cache Airport Authority Board convened in a regular session on June 6, 2019 at 8:30 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

ATTENDANCE

Members of the Airport Authority Board in Attendance:

John Kerr – Chairman
Craig W Buttars – Cache County Executive
Holly Daines – Logan City Mayor
Jeannie F. Simmonds – Logan City Council
Gar Walton
Bill Francis

Members of the Airport Authority Board Absent:

Karl Ward – Cache County Council

Also in Attendance:

Lee Ivie – Logan-Cache Airport Manager
Aaron Dyches – Utah State University
Shawn Barstow – Cache Valley Aviation Association
Neal Fraser – J-U-B Engineers
Kim Silvester – J-U-B Engineers
Kim Hall – Leading Edge Aviation
Brad Hannig – Logan City Fire Department
Doug Fullmer – Logan City Fire Department
Russ Kirkham
Janeen Allen – Minutes

CALL TO ORDER

Chairman John Kerr called the meeting to order at 8:30 a.m.

ITEMS OF BUSINESS

Approval of Minutes – March 7, 2019

ACTION: Motion was made by Walton and seconded by Daines to approve the minutes of March 7, 2019 as written. The vote in favor was unanimous, 5-0 (Karl Ward and Craig Buttars absent for vote)

ITEMS FOR DISCUSSION

8:32 a.m. – Buttars arrived

Manager's Report – Lee Ivie

Lee Ivie gave the Manager's Report (Attachment A).

In addition, Ivie said that EPS has requested access through the east fence. The FAA said it is possible to do, but it is complicated. Kerr said EPS would have to be responsible for all costs and be required to meet all FAA and Union Pacific requirements before the Airport Authority will consider it.

Report on Airport Open House

Shawn Barstow introduced himself and noted that the Cache Valley Aviation Association was formed to sponsor the upcoming Open House. He talked about the activities and events that would take place (Attachment B).

Francis asked if there will be enough funds to pay for the event. Barstow responded saying funds are tight this year but they have 80% committed for the event. They plan on starting earlier next year to raise money. They are very encouraged by the support they have gotten so far, especially through the schools.

Andreas Wesemann added a plea for board members to try and spread the word to friends and neighbors to donate online so they will have enough funding.

Long-Range Budget Considerations

Kerr said since the last Airport Authority Board meeting, he and some members of the board met in a planning session with the FAA to discuss the airport's five-year plan including land acquisition for the runway approach zone in 2021 and rehabilitation of the main runway in 2023 at a total cost of \$7,000,000. The airport's share of this is \$350,000 and there needs to be discussion about how the airport is going to get the funding for these projects.

One option is to raise the annual contribution from the County and Logan City and reserve the excess funds. Another option is to apply for funding from the Restaurant Tax Fund.

Buttars said he thinks the best way to approach it would be to try to work out an agreement with a certain amount of Restaurant Tax Funding being dedicated for airport projects for maybe ten years. The County Council would have to agree to the committed amount and there would have to be an agreement signed between Cache County and the airport.

Simmonds wondered if other cities should also be required to contribute in some way. Mayor Daines said she struggles with this because she believes Logan residents pay twice through property tax and the annual amount paid to support the airport. She said that the hangar owners and those who use the airport come from all parts of the county. She would like to see it become a little more equitable for all citizens.

Francis said every city with an airport across the state is looking to impose an airport tax. Brigham City and Ogden are currently working on implementing it.

Simmonds recommended looking in depth at the options to see which ones are viable. She believes the airport is a tremendous resource to the valley and is becoming increasingly busy. It has connected Cache County in ways that cannot work by roads.

Buttars agreed with Simmonds and wondered if it's time to really look at the funding structure for the airport and see if there aren't better ways to provide long-term funding. The demographics of the valley have and are changing. He thought it might be good to have an outside entity conduct a study of how the airport is managed and used and how it can best serve the future needs of the valley and the airport. It could also provide some recommendations for funding.

Simmonds cited a demographic and economic impact analysis of the Salt Lake Airport before the current expansion project. She thinks it might be valuable to have a similar study done on the Logan-Cache Airport to help with funding.

Kerr pointed out that Ogden City Airport has to be subsidized \$1 million every year to support its commercial service. Other airports are either in the same boat or worse.

Ivie provided a rough breakdown of the current annual funding for the airport:

- Logan City: \$80,000
- Cache County: \$80,000
- Property leases: \$130,000
- Fuel Tax: \$20,000
- Miscellaneous and Charter Fees: \$6,000 to \$10,000

Kerr said the Logan-Cache Airport has been the example to the rest of the state of how to run and fund an airport. Other airports are looking at creating an Airport Authority rather than running their airports as a department of their city or county government with decisions being made by the councils. The Logan-Cache Airport Authority has a specific responsibility to operate the airport, but is prohibited from levying a tax. Kerr suggested reviewing the interlocal agreement that created the Airport Authority and determining how the board would like to continue in the future as a long-range goal strategic planning goal. In the meantime, the short-range goal is how to come up with the revenue of \$350,000 that will be needed for the major projects by July of 2023.

Simmonds said that the Restaurant Tax seems to be the best option for some of the funding at this point. Buttars said he would like to get together with the County and Logan City and the Airport Authority and work out a structure for the needed funding on an annual basis. He added there is an option to send out an RFP for a study on the efficiencies of the Airport Authority operation to determine the long-range goal.

Kerr noted that UDOT Aeronautics division has undertaken a study of the economic contribution of each airport in the state to its communities. It's a five-year study. That input will be valuable for the Logan-Cache Airport Authority as it determines the best operations for the Logan-Cache Airport.

Kerr gave a brief history of the Logan-Cache Airport Authority Board. When it was created in 1992, it was funded by a \$300,000 grant from Logan City and a \$300,000 grant from Cache County, and the land was deeded to the Authority Board. Currently, the Authority still has about half of the \$600,000 seed grant money available to fund ongoing projects in anticipation of reimbursement and airport operational expenses. There has never been a request for additional funds for operational expenses.

Simmonds said it would be good to show what that original investment of \$600,000 has done for the airport in generating over \$1 million dollars in capital improvement every year since its inception. Kerr said its close to \$30 million dollars since the beginning. It is feasible to use some of the reserve for the land acquisition project which is about \$66,000 because it will be reimbursed. Buttars noted that the current reserve balance is about \$473,000.

Francis and Walton both noted that the reserve fund should be protected and kept up because our airport is able to receive more state and federal funding over other airports due to the fact that we have the matching funds in our reserve fund. Kerr added that we always close out our projects.

Committee Reports:

Audit & Finance – Craig Buttars

No report

Operations Committee – Kim Hall

No report

Capital Improvements – Bill Francis

No report

Economic Development / Public Relations – Gar Walton

No report

Open Items

- Kerr said he made a presentation to a group of senior citizens in the Hillcrest area a couple weeks ago. It was well received, but most had no idea the beneficial impact the airport has on the community.

Next Scheduled Meeting

Thursday, August 1, 2019 at 8:30 a.m.

Adjournment

The meeting adjourned at 9:40 a.m.

**LOGAN – CACHE AIRPORT AUTHORITY BOARD
JUNE 6, 2019**

ATTACHMENT A



May 2019 Manager's Report

1. Current AIP Projects.

- a. **Reimbursement for Taxi-lane I:** The second installment of \$150,000.00 from the FAA is scheduled to be paid in 2019. This will be the only FAA funds allocated for this year.
- b. **UDOT Pavement Preservation Project.** The south ramp has been crack sealed and a fog seal sprayed on the asphalt surface. The first paint application was sprayed marking the taxiway center lines and tie down markings, and the second coat is scheduled to be sprayed June 2nd. This should complete Straight Strip's portion of work. Cache Valley Electric has installed the new lighted windsock and concrete pads depicting the segmented circle, and they have moved the two hold short signs on taxiways B1 and B2 to the locations that were designated by the FAA. The old segmented circle was removed and the old windsock near the place where the new windsock was erected has been removed and stored over my office. There are still two taxiway lights at the intersection of Runway 28 and Taxiway Delta that must be removed. The proper cover plates have not been delivered, so Cache Valley Electric will return at a later date to remove those lights, and spread asphalt millings in the area where the new segmented circle is located. Additionally there are some ruts in that area that needs to be filled in.

2. Buildings, Grounds, and Vehicle Maintenance.

- a. A new phone system was installed in the Manager's office and pilot's lounge which enables the airport to be connected to the county's network.
- b. All ruts along the edges of runways and taxiway caused by snow removal procedures and hangar construction projects were filled in, with the exception of the location where Electric Power Systems (EPS) removed the concrete foundation in close proximity to the of the automobile parking areas. I've contacted Nathan Millecam regarding this matter, along with other items that need to be completed by his company before the property lease with EPS and the airport can be terminated. I'm still waiting for his response.
- c. The tractor the airport leases from Valley implement for mowing operations has been delivered. I've use it to fill in the ruts mentioned above, but due to the excessive amount of rain received this spring, mowing operations have not started yet.
- d. At some point this summer the two plow trucks will need some maintenance work done on the vehicles. One truck needs to have the exhaust system rebuilt, and the other needs to have a burned out wiper motor replaced. The truck with the exhaust problem probably needs to have the power steering pump replaced.

- e. USU has started a hangar remodel project on building FL10. This is the building that they purchased from the airport about four years ago.

3. Airport Hangar Inspections.

All but three hangars at the airport were inspected in May. Seven of the buildings inspected were vacant, four were in question as to their primary purpose being aviation related, and three have issues of being noncompliant with safety regulations other than fire extinguishers not being properly tagged. One hundred thirty three aircraft were accounted for as being based at the airport and approximately twenty other aircraft are located outside of hangars on the ramps or tie down areas. A letter has been sent to all hangar owners notifying them that trailers derelict vehicles, pallets, barrels, and other similar items are not to be stored outside of the buildings. Also the hangar owners have been asked to make sure that the identification numbers on the buildings are visible.

4. Hangar Construction.

At the present time only one hangar is being built and that process is nearly complete. Joe Bates Purchased hangar #G7 from Lynn Goodsell in mid construction and once the asphalt apron has been laid in front of the building he can occupy the hangar. Three other buildings are scheduled to be constructed this summer.

5. Part 139 Inspection.

The annual part 139 inspection is scheduled for June 26 through June 28 this year.

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ATTACHMENT B



2019 Airport Open House and Airshow – June 28-29th

Greetings from northern Utah!

We would like to invite you to be a part of history as we celebrate 80 years of aviation at Utah State University and the growth of aviation at the Logan-Cache airport. It has been 4 years since we have opened up the Logan Airport ramp to the public and are excited to show everyone the new aircraft and airport improvements as well as the history of the airport in the Cache Valley.

2019 will mark 80-years since the first official program at USU began with the Civilian Pilot Training act of 1939, and the entrance of students in both maintenance and flight programs. This act was the catalyst that has maintained a presence at the airport and helped thousands earn their wings and maintenance qualifications.

The open house committee is targeting historic aircraft, military and civilian aircraft from the region, which may have flown here, or anyone looking for an audience to showcase their aircraft. We are also highlighting a new Unmanned Aerial Systems minor and education program at USU, with aerial displays and drone simulators for the public to fly. New this year, will be a STEM center for youth to explore hands-on activities related to aviation and aerospace.

In addition to the free-to-the-public event on Saturday, June 29th, 2019, Friday evening on the 28th, we will have a 1940s era Hangar Hop, complete with a Big Band era live music group, 60' parachute and historic aircraft display, as well as re-enactors dressed as WW II military personnel. All airshow static and aerial performers will be invited free of charge to the event to mingle with our community and enjoy our hospitality, while we raise some funds for our new Non-Profit "Cache Valley Aviation Association" (\$20 tickets for the general public).

The 2019 Open House committee is asking for your support as a premiere sponsor. Donations are tax deductible and each level adds some additional recognition, including aircraft flights for the top sponsor levels. The Platinum Level Aerobatic flight is for one person, while the Gold Level scenic flight may be up to three, as long as the aircraft is within weight limits.

PLATINUM LEVEL = \$10,000 *Receive a flight in an aerobatic aircraft for one person +*

GOLD LEVEL = \$5,000

Receive a flight in a USU aircraft over Cache Valley +

SILVER LEVEL = \$2,500

Recognition Plaque +

BRONZE LEVEL = \$1,000

Recognition coin, website and poster publicity

Please let us know if you can support us this year, as we create an event to remember, that brings our Cache Valley and surrounding areas together to reminisce, inspire and educate the public.

Shawn Barstow, Cache AirFest '19 Chairman, theshadibar@live.com

1940's Hangar Hop & Cache Air Fest '19

FRIDAY, JUNE 28TH
5 - 8 P.M.*

**1940s Dress
Encouraged**



**LOGAN-CACHE AIRPORT
USU HANGAR**

**Heavy
Hors D'oeuvres**

**Live Big
Band Music**



***REGISTER NOW AT <https://bit.ly/2Ue1GXQ>**

**Logan-Cache
Airport**

SATURDAY, JUNE 29TH
10 A.M.* - 4 P.M.



FREE



**AIRPORT OPEN HOUSE
DRONE DEMONSTRATIONS
BARRY HANCOCK SHOW**

***GATES OPEN AT 9 A.M.**

CACHE

AIRFEST

JOIN US THE
NIGHT BEFORE

*1940's
Hangar Hop*

FRIDAY, JUNE 28TH
5-8 PM - LOGAN AIRPORT

\$20

LIVE BAND!

JUNE 29TH, 2019

LOGAN/CACHE AIRPORT 10AM-4PM

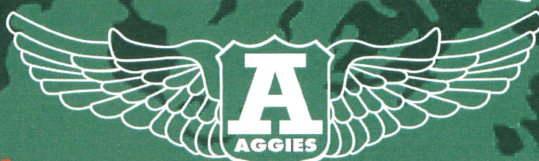
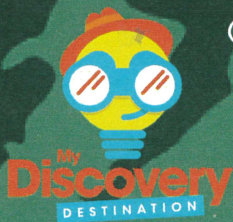
FEATURING BRAD WURSTEN AND BARRY HANCOCK

FREE ADMISSION!

Cache
AirFest

FOR MORE INFORMATION:

CACHEAIRFEST.COM



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